

**LUTHER AREA PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES OF REGULAR BOARD MEETING
Thursday, January 12, 2023
115 State Street
Luther, MI 49656**

CALL TO ORDER

President Langenburg called the meeting to order at 4:30 p.m.

Present:	President:	L. Langenburg
	Treasurer:	D. Long
	Secretary:	K. Goodlein
	Trustee:	K. Frankfort
	Director:	A. Shank
Absent:	Vice-President:	J. Trimberger

VISITOR COMMENTS

No visitors.

APPROVING AGENDA

Long added *Biblionix and Mid-Michigan Library League Bills* under **New Business**.
Langenburg approved the agenda.

APPROVAL OF MINUTES

Motion and seconded made by Langenburg and Frankfort to approve the regular meeting minutes of December 8, 2022. **Motion CARRIED.**

TREASURER'S REPORT

Motion and seconded made by Goodlein and Langenburg to approve the Treasurer's Report as presented. **Motion CARRIED.**

LIBRARIAN'S REPORT

Director Shank confirmed her written report and added the following:

- They continue taking inventory.
- She is almost finished with the State Aid Report. It is due February 1.

- She wrote the monthly Community Newsletter.
- It was suggested to her that the library could post information about library services in the Little Free Libraries.

Motion and seconded by Langenburg and Frankfort to approve the Librarian's Report. **Motion CARRIED.**

OLD BUSINESS

BUILDING MAINTENANCE

- a. **Sign above front entrance needs repair** – Langenburg looked at it. The frame is still good, but the center needs to be repainted. Gail Ganger originally painted it. We will take it down in warmer weather and either fix it or replace it.
- b. **Doors and doorknobs** – Long hasn't heard from the contractor.
- c. **Flagpole** – No news on a replacement yet.
- d. **Light fixtures** – The lights will be replaced in the Spring.
- e. **Directors and Officers Liability Insurance** – Discussed the proposal from Cole Insurance Agency. The Board will generate a list of questions for Director Shank to forward on to the insurance agent. Topic will be placed on next month's agenda.
- f. **School closing early and events closed** – If the school closes early, then the library will also close early.

NEW BUSINESS

- a. **Hotspot funding** – We are still waiting to hear about federal funding.
- b. **Hire new person** – There is a need for a third person in the library for redundancy. When the Librarian or Director is off on sick leave or personal time, that leaves only one person to perform all the duties and responsibilities. An ad will be placed in the *Cadillac News* and the *Lake County Star*, as well as posted on the Library's Facebook page and website. Application cut-off date is February 3.
- c. **Yellow bags (Republic Service)** – Republic raised the cost of their bags as of January 1. Our price to the public will stay the same until our existing supply is exhausted.
- d. **New wage/sick time Acts** – Director Shank wanted us to be aware of the new Acts. However, litigation is pending in the Court of Appeals. She will advise us when the Court makes its decision.

- [illegible]

TRUSTEE COMMENTS

Long said the display tables for the paperback book sale currently underway take up a lot of space. She wondered about additional ideas to distribute the paperback books to their new owners. One suggestion was giving them away and taking a donation.

BUDGET AMENDMENTS

None.

NEXT MEETING DATE

February 9, 2023, at 4:30 p.m.

ADJOURNMENT

President Langenburg adjourned the meeting at 5:24 p.m.

Karin Goodlein, Secretary

Luther Area Public Library

1/1/23 thru 1/31/23

Checking Balance 1/1/23

\$179,389.12

Income

1/3 Hansen Family - 3000.00	}	3200.00
Wingvist memorial - 100.00		
Gray memorial - 100.00		

1/5 op/fn - 38.25	}	282.25
bk/fnd - 3.50		
B bags - 207.50		
Pl. bk - 30.00		
donation - 3.00		

1/11 Keyser dona. - 25.00	25.00
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1/26 op/fn 28.70	}	277.45
bk sales - 34.25		
lam. - 14.00		
fundr - 30.00		
Y bags - 44.00		
B bags - 122.50		
don - 4.00		

1/31 LOSB - interest - 7.61	7.61
	3792.31

3792.31

\$183,181.43

expenses

#5590	1/4 D. Coykendall (prg. supplies)	42.50
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91	1/6 A. Shank	491.31
	38 hr (532.-32.98-7.71)	

92	1/6 S. Hillman	46.59
	2 hr (20-1.24-.15)	
	3 hr (30.30-1.88-.44)	

93	1/6 T. Laughlin	488.53
	46 hr (529-32.80-7.67)	

94	1/6 D. Domingo	15.00
	1x shovel	

95	1/7 J. Lucas	53.10
	5 hr (57.50-3.57-.83)	

96	1/7 Chase Card Service	1026.38
	(bks - 849.59 / movies - 176.79)	
	grant	2163.41

Carry over 2163.41

#5597	1/13	D. Long	73.88
		Jan. meet. (80-4.96-1.16)	
98	1/13	MML League	919.11
		overdrive (E-books)	
99	1/13	Biblionix (bk. cataloging)	1200.00
5600	1/13	U.S. Postmaster (2 rolls stamps)	120.00
01	1/18	Bernie's Locksmith	45.00
		(repair back door lockset)	
02	1/20	A. Shank	504.23
		39 hr (546-33.85-7.92)	
03	1/20	T. Laughlin	536.32
		50 1/2 hr (580.75-36.01-8.42)	
04	1/20	S. Hillman	46.64
		5 hr (50.50-3.13-.73)	
05	1/19	Auto Owners (Bldg. ins.)	1267.00
06	1/23	St. of MI/Unemployment Ins. Agcy (4th)	1.00
07	1/23	U.S. Treasury Dept (4 qt)	1257.13
08	1/23	CLS (rugs)	66.22
09	1/23	Consumers Energy	194.04
10	1/23	ATT	209.18
11	1/28	Mich. Office Supply (copy overages)	87.80
12	1/29	Chase Card Service	64.94
		(Movie Grant)	8755.90
			- 8755.90

Debits

1/4	DG	(Bldg supplies)	21.25
1/10	GFS	(fundraiser candy)	49.99
1/11	Book Nook	(Books)	10.19
1/20	Amazon	(Supplies) Chlorox Wipes	74.56
1/27	DG	(prg supplies)	8.50
1/31	DG	(Programming)	16.60
1/31	Amazon	(Movie Grant)	42.97
		3 DVDs	224.06

Debits

1/1 Crystal Flash (utilities)
1/31 Crystal Flash (utilities)

224.06
635.24
701.62
1560.92

-1560.92
-8755.90
10,316.82

Jan. total expense

1/31/23 Check Balance \$172,864.61*

CD Balance 54,737.19*

1/31/23 Total Assets \$227,601.80*

Donna Long, treasurer

Luther Area Public Library

2/1/23 thru 2/28/23

Checking balance 2/1/23

\$172,864.61

income

2/7 cp/fn/fx - 20.15	}	260.90
bk sales - 16.00		
funder. - 33.00		
B bags - 160.00		
donat - 31.75		

2/15 (anonymous) wrongfully
deposited in LAPL acct.
Will be off bks. in Mar. 400.00

2/20 cp/fn - 28.10	}	453.10
bk sale - 129.00		
funder. - 17.00		
Y bags - 140.00		
B bags - 137.50		
donat - 1.50		

2/28 LOSB - interest

6.05
1120.05

+ 1120.05

expense

#5613 2/3 A. Shank 452.51
35 hr (490. - 30.38 - 7.11)

14 2/3 T. Laughlin 509.78
48 hr (552 - 34.22 - 8.00)

15 2/3 S. Hillman 46.64
5 hr (50.50 - 3.13 - .73)

16 2/3 D. Long 28.00
Lake Co. Star Ad.

17 2/3 R. Williams 75.00
5x shovels

18 2/9 Cadillac News - ad 80.60

19 2/9 D. Long 73.88
Feb. meet. (80 - 4.96 - 1.16)

20 2/17 IRWS (B bags) 460.00

21 2/17 A. Shank 546.25
42.25 hr (591.50 - 36.67 - 8.58)

# 5622	2/17	T. Laughlin	597.07	
		51.5hr (592.25 - 36.72 - 8.59)		
		2hr. (cl) (20.20 - 1.25 - .29)		
		56.2 miles (31.47)		
23	2/17	S. Hillman	18.66	
		2hr (20.20 - 1.25 - .29)		
24	2/18	R. Williams	45.00	
		3x shovels		
25	2/20	Consumers	198.50	
26	2/22	ATT	209.49	
27	2/24	CLS (rugs)	65.39	
			<u>3406.77</u>	-3406.77

Debits

2/03	D.G.	(movie-drinks)	5.30
2/03	Hobby Lobby	(prg-fabric)	9.59
2/03	Walmart	(supplies-prg)	8.10
2/07	Walmart	(bldg maint + 18.36)	32.83
		(supplies - 14.47)	
2/07	Walmart	(prg-crafts)	38.66
2/07	GFS	(fundr candy)	99.98
2/07	Amazon	(Movie-DVDs)	19.96
2/08	DG	(prg-supplies)	12.00
2/14	Amazon	(Movie-DVDs)	19.96
2/15	DG	-(movie-drinks)	11.50
2/15	DG	-(supplies)	11.25
2/16	North Bar	(movie-pizza)	65.09
2/27	Amazon	(prg-Supplies)	5.50
2/28	Amazon	(prg-Supplies)	14.00
2/28	Amazon	(prg-Supplies)	11.98
2/28	Amazon	(movie-DVDs)	17.96
2/28	Amazon	(prg-Supplies)	6.99
2/28	Amazon	(prg-Supplies)	<u>26.14</u>
			416.79

-416.79

2/16 LOSB - 3- $\$10,000.00$ CD's CK. balance 170,161.10
 check balance 2/28/23 30,000.00
 $\$140,161.10^*$

CD #	0361	10,000	} 11mo. 4.25%	10,000.00
#	0362	10,000		10,000.00
#	0363	10,000		10,000.00

#	6253	}
#	6847	
#	6889	
#	7571	
#	7824	
#	7825	

54,737.19
84,737.19*

Total Assets 2/28/23 $\$224,898.29^*$

Gonna Long, treasurer

LIBRARIAN'S REPORT - 2022-2023													
	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	TOTAL
Adult Attendance	242	243	307	518	323	262	325	239	228	206	210	0	3103
Children Attendance	143	104	188	445	232	147	195	153	181	160	165	0	2113
Total Attendance	385	347	495	963	555	409	520	392	409	366	375	0	5216
Story Hour Attendance - Kids	11	3	0	32	13	0	16	0	0	0	13	0	88
Story Hour Attendance - Adults	6	3	0	13	7	0	11	0	0	0	7	0	47
Movie Program - Kids	6	7	4	0	0	18	20	18	3	15	21	0	112
Movie Program - Adults	2	2	2	0	0	5	18	6	1	7	13	0	56
Craft Club	0	0	5	0	0	0	0	0	0	0	0	0	5
Summer Reading Program - Kids	0	0	0	103	41	0	0	0	0	0	0	0	144
Summer Reading Program - Adults	0	0	0	35	14	0	0	0	0	0	0	0	49
Summer Reading Program--Extra People	0	0	0	0	0	0	0	0	0	0	0	0	0
Special Program - Kids	0	0	9	0	0	0	22	0	29	0	10	0	70
Special Program - Adults	0	0	5	0	0	0	16	0	29	0	4	0	54
Special Program - All ages	9	0	0	0	0	0	0	0	0	0	0	0	9
Take It & Make It - All ages	12	0	0	0	0	0	0	11	0	0	11	0	34
Gamers Club	41	0	0	0	0	0	0	0	0	0	0	0	41
Passive Library Programs - Kids	0	0	0	0	0	0	0	0	7	63	0	0	70
Passive Library Programs - Adults	0	0	0	0	0	0	0	0	0	0	0	0	0
Passive Library Programs - All Ages	16	0	0	0	0	0	0	0	0	0	4	0	20
Free Bag of Books	0	0	0	0	0	0	0	0	0	13	2	0	15
Adult Books Loaned	156	131	137	129	201	119	157	110	114	123	118	0	1495
Children Books Loaned	101	97	107	283	115	108	149	128	113	43	87	0	1331
Music CDs, DVD's and Video's Loaned	311	198	365	155	204	191	192	168	405	297	252	0	2738
E-Book Used	32	40	42	49	45	49	58	37	57	57	54	0	520
Computer Use	26	33	61	61	100	99	77	79	93	60	44	0	733
Laptop/wifi Use	27	28	41	24	28	32	27	13	12	2	4	0	238
New Registers	4	6	0	9	4	11	7	8	2	2	6	0	59
Books/DVD/Tapes Etc. Added	110	60	122	90	50	93	106	159	128	56	118	0	1092
Mel-cat Borrowed (Received for patrons)	97	102	104	81	83	100	117	97	101	95	62	0	1039
Mel-cat Loaned (Out to other libraries)	52	26	52	28	32	48	44	23	29	34	27	0	395
Website visits	86	36	133	59	88	56	64	144	145	102	55	0	968

	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23
Monday	104	133	61	168	67	50	109	111
Tuesday	65	70	46	41	73	44	0	0
Wednesday	208	147	78	68	98	98	93	105
Thursday	56	38	55	69	42	59	0	0
Friday	289	83	120	77	40	68	76	77
Saturday	241	84	49	97	72	90	88	82
	963	555	409	520	392	409	366	375

September was Labor Day and Bank Robbery (Thurs.)

November was Bake Sale (Sat.), Thanksgiving (Th. & F),
and Power Outage (Wed. morn)

December was Snow Day (Thurs., Fri. and Sat.)

Christmas Closed (Mon.)

January was New Years Day (Mon.)

February was Power Outage (Wed. afternoon)

Pricing A: *Dropped off/picked up*
 Alupanel 3mm - Digital Print Arlon 4600 - Laminated - 30" x 60" - \$286.46
 Labor - Taking old sign apart and re-using boarder pieces for new sign - \$50/hr/man - Est. 1 man/1.5 hrs. - \$75
 Sub Total - \$361.46
 Tax - \$17.19
Total - \$378.65

Pricing B: *Sign down - redo - put back up*
 Alupanel 3mm - Digital Print Arlon 4600 - Laminated - 30" x 60" - \$286.46 plus tax
 Labor - Taking old sign apart and re-using boarder pieces for new sign - Attach Sign to Building - \$65/hr/man - Est. 2 men/1hr. - \$130
 Drive Time - 2 hrs. @ \$65/hr/man - Est. 2 men - \$130
 Sub Total - \$546.46
 Tax - \$17.19
Total - \$563.65



60 in

Does Not Include Permit Costs (If Applicable) - Does Not Include Cost of Any Electrical Outside of Sign (If Applicable)
 If vehicle is not relatively clean there will be a \$50/hr. charge to clean. (If Applicable)
Half Down Required to Begin Production and Remaining Balance upon Completion.

Customer	Dennis
Company	Luther Area Public Library
Phone	734-578-2754
Email	karczynskid@yahoo.com

NORTHWOODS
Sign Shop
 northwoodsdesignshop@gmail.com
 www.northwoodsdesignshop.com
 (231) 843-3956

Job No.	35
Date	2/9/2023

	A	B	C
1		Luther Area Public Library	
2		2023-2024 Proposed Budget	
3		General Fund	Original
4		Receipts	2022-2023
5	1	Library Millage	\$ 51,500.00
6	2	Local Government Support	\$ -
7	3	Penal Fines	\$ 17,000.00
8	4	State Aid	\$ 2,500.00
9	5	Plat Book Sales	\$ 400.00
10	6	Shoreline Yellow Bags	\$ 3,000.00
11	7	IRWS Blue Bags	\$ 10,000.00
12	8	Copies, Fines, Faxes & Sales	\$ 1,500.00
13	9	Donations	\$ 5,000.00
14	10	Interest/Checking & CD	\$ 200.00
15	11	Miscellaneous Fundraising	\$ 1,000.00
16	12	Grants/Endowment	\$ 3,000.00
17	13	Checking/Fund Balance	\$ -
18		Total Receipts	\$ 95,100.00
19			
20		Expenditures	
21	1	IRS Employer (Escrow)	
22	2	IRS Paid	\$ 7,000.00
23	3	Wages	\$ 34,000.00
24	4	UIA/Workers Comp.	\$ 200.00
25	5	Books & Movies	\$ 6,000.00
26	6	Supplies Exp.	\$ 1,000.00
27	7	Auditor	\$ -
28	8	Utilities	\$ 6,000.00
29	9	Building Insurance	\$ 1,900.00
30	10	Education/Travel	\$ 200.00
31	11	Equipment/Software/Biblionix	\$ 3,000.00
32	12	Office Exp.	\$ 5,000.00
33	13	IRWS Blue Bags	\$ 10,000.00
34	14	Shoreline Yellow Bags	\$ 3,000.00
35	15	Plat Books	\$ 600.00
36	16	Building Maintenance	\$ 5,000.00
37	17	Internet/Phone/E-Rates	\$ 4,000.00
38	18	Mid Michigan Library League/Dues	\$ 2,500.00
39	19	Grant Expenditures	\$ 3,000.00
40	20	Programming/Misc	\$ 2,700.00
41		Total Expenditures	\$ 95,100.00
42			

Luther Area Public Library

Hotspot Lending Program/Borrower Agreement

The Luther Area Public Library offers hotspots for patron checkout. A hotspot is a small device you can use to connect a wireless enabled device, such as a laptop, smartphone or tablet to the internet. Hotspots are portable, so you can connect your device to the internet almost anywhere you are, like at home, in town or in the park. The hotspot device works in any area covered by the Verizon network.

Guidelines for Borrowing and Use

To be eligible to check out a hotspot from the Luther Area Public Library, a user must:

1. Be a library card holder in good standing with no outstanding charges and have a current account.
2. Be at least 18 years of age with a valid driver's license or state ID with current name and address.
3. Read, understand and sign the Hotspot Lending/Borrower Agreement.
4. The hotspots were funded by the federal Emergency Connectivity Fund (ECF) and can only be provided to patrons who declare they do not have access to the equipment or services sufficient to access the internet.

Borrower Agreement:

Prior to borrowing a hotspot, the patron will be asked to sign an agreement acknowledging responsibility for the device once it has been checked out to them, and that they will be financially responsible for any damage/loss/theft of the device that occurs during their loan period. The agreement will also state that the borrowing patron will not alter the device in any way, including (but not limited to): deleting content from the device or altering the settings of the device. Damage to the hotspot will be assessed by Library staff, who will have the authority to assess damages.

Rules for Use:

1. Users are expected to read, understand, and sign the Hotspot Lending/Borrowing Agreement.
2. Hotspots may be taken out of the Library (1 per address) for a period of 3 weeks with up to one renewal if there is NOT a waiting list. Otherwise, users will be placed at the bottom of the waiting list.
3. If the hotspot is lost or damaged, charges to the patron's account will be assessed accordingly.
4. Users agree to immediately report any hardware or software problems to the Library staff.
5. Users understand that the Library is not responsible for content accessed on the internet.
6. The Library is not responsible for information accessed while using the device, for personal information that is shared over the internet, or for any computer viruses that may be transferred to user devices.

Returning Devices:

1. Hotspots can only be returned to the Circulation Desk during normal Library open hours. They cannot be deposited into the afterhours book drop.
2. If the hotspot is not returned when it's due, the service to the device will be turned off making it non-functional. After 30 days, the hotspot will be considered stolen and a report will be filed with the Lake County Sheriff's Dept.

Helpful Hints:**What comes in a hotspot kit?**

- 1 box
- 1 hotspot device
- 1 USB cable
- 1 wall charger
- 2 instruction pamphlets

My device will not connect to the hotspot/will not stay connected. What do I do?

A hot spot connects to nearby cellular towers, just like a smartphone does and then wirelessly shares its data connection with nearby Wi-Fi-enabled devices, like a laptop. Your hotspot device needs to connect to a Verizon cell tower to function. Signal strength will vary based on the physical location of your hotspot.

Troubleshooting connection issues:

- Move the device to a different location. For example, try setting it by a window or taking it to a different side of the house, so it can more easily connect with a Verizon cell tower.
- Restart the hotspot and your personal device.
- Check to see that the Wi-Fi connection on your personal device is turned on. This can be done in the settings menu on your device.
- Make sure the hotspot is not more than 30 feet away from your personal device. The connection strength will be weaker if your device is farther away from the hotspot.

What if I return a hotspot kit late or lose it?

- Borrowers are responsible for costs associated with the loss or damage of the hotspot and/or cords, adapters, box, etc.
- The wireless service on the hotspot will be turned off if the hotspot is not returned within 48 hours of the due date.
- If individual parts of the kit are lost or damaged, the following replacement costs will be the responsibility of the borrower:

Hotspot device replacement fee: \$115.00

Charger cord replacement fee: \$5.00

USB adapter replacement fee: \$5.00

Box replacement fee: \$5.00

Total kit replacement is \$130.00

How many devices can be connected to a hotspot?

Up to fifteen (15) devices can be connected to the hotspot device at one time.

Luther Area Public Library
2022-2023 Budget

A	B	C	D	E	F	G	H	I	J
1	Luther Area Public Library								
2	2022-2023 Budget								
3	General Fund								
4	Receipts	Original	Amended	April	May	June	July	August	September
5	1 Library Millage	\$ 54,000.00	\$ 54,000.00			\$ 51,496.47			
6	2 Local Government Support	\$ 2,500.00	\$ 2,500.00						
7	3 Penal Fines	\$ 18,000.00	\$ 18,000.00						
8	4 State Aid	\$ 2,500.00	\$ 2,500.00	\$ 1,929.46				\$ 16,325.20	
9	5 Plat Book Sales	\$ 400.00	\$ 400.00		\$ 60.00			\$ 1,956.61	
10	6 Shoreline Yellow Bags	\$ 3,000.00	\$ 3,000.00	\$ 105.00	\$ 63.00	\$ 84.00	\$ 150.00	\$ 90.00	\$ 90.00
11	7 IRWS Blue Bags	\$ 10,000.00	\$ 10,000.00	\$ 722.50	\$ 492.50	\$ 292.50	\$ 297.50	\$ 129.50	\$ 36.00
12	8 Copies, Fines, Faxes & Sales	\$ 1,500.00	\$ 1,500.00	\$ 96.00	\$ 117.50	\$ 147.15	\$ 735.85	\$ 487.50	\$ 412.50
13	9 Donations	\$ 2,000.00	\$ 4,675.00	\$ 8.75	\$ 17.91	\$ 2,563.00	\$ 735.85	\$ 63.25	\$ 18.75
14	10 Interest/Checking & CD	\$ 200.00	\$ 200.00	\$ 6.86	\$ 6.74	\$ 8.20	\$ 2,201.00	\$ 793.50	\$ 300.00
15	11 Miscellaneous Fundraising	\$ 750.00	\$ 750.00	\$ 21.00	\$ 36.00	\$ 32.00	\$ 8.93	\$ 8.82	\$ 8.06
16	12 Grants/Endowment	\$ 3,000.00	\$ 6,270.49			\$ 5,370.49	\$ 55.00	\$ 33.00	\$ 38.00
17	13 Checking/Fund Balance	\$ 7,000.00	\$ 27,000.00				\$ 900.00		
18	Total Receipts	\$ 104,850.00	\$ 130,795.49	\$ 2,889.57	\$ 793.65	\$ 59,993.81	\$ 5,168.28	\$ 19,887.38	\$ 903.31
19									
20	Expenditures								
21	1 IRS Employer (Escrow)			\$ (297.79)	\$ (207.59)	\$ (215.17)	\$ (236.53)	\$ (224.95)	\$ (298.24)
22	2 IRS Paid	\$ 7,000.00	\$ 7,000.00	\$ 1,143.53			\$ 1,441.03		
23	3 Wages	\$ 34,000.00	\$ 34,000.00	\$ 3,892.50	\$ 2,713.50	\$ 2,812.50	\$ 3,092.00	\$ 2,940.50	\$ 3,898.25
24	4 UIA/Workers Comp.	\$ 400.00	\$ 400.00	\$ 4.00		\$ 132.00	\$ 6.01		
25	5 Books & Movies	\$ 6,000.00	\$ 6,000.00	\$ 2,227.41		\$ (11.73)	\$ 64.88		\$ 65.40
26	6 Supplies Exp.	\$ 1,000.00	\$ 1,000.00		\$ 127.11	\$ 5.50		\$ 49.01	
27	7 Auditor	\$ 6,000.00	\$ 4,000.00						
28	8 Utilities	\$ 5,000.00	\$ 5,000.00	\$ 577.69	\$ 141.49	\$ 162.53	\$ 275.91	\$ 262.80	\$ 4,000.00
29	9 Building Insurance	\$ 1,500.00	\$ 1,500.00						\$ 221.02
30	10 Education/Travel	\$ 1,000.00	\$ 1,000.00						
31	11 Equipment/Software/Biblionix	\$ 6,000.00	\$ 6,000.00		\$ 228.00				\$ 81.76
32	12 Office Exp.	\$ 4,500.00	\$ 4,500.00	\$ 705.37	\$ 12.76	\$ 1,022.15	\$ 368.58	\$ 82.80	
33	13 IRWS Blue Bags	\$ 10,000.00	\$ 10,000.00		\$ 460.00	\$ 920.00	\$ 340.48	\$ 381.76	\$ 420.33
34	14 Shoreline Yellow Bags	\$ 3,000.00	\$ 3,000.00				\$ 1,380.00		\$ 460.00
35	15 Plat Books	\$ 600.00	\$ 600.00	\$ 831.25					
36	16 Building Maintenance	\$ 6,000.00	\$ 600.00			\$ 283.00			
37	17 Internet/Phone/E-Rates	\$ 5,000.00	\$ 6,000.00	\$ 57.87	\$ 88.60	\$ 87.65	\$ 106.21	\$ 657.50	\$ 451.78
38	18 Mid Michigan Library League/Dues	\$ 2,500.00	\$ 2,500.00	\$ 149.14	\$ 205.94	\$ 203.75	\$ 300.00	\$ 421.83	\$ 210.36
39	19 Grant Expenditures	\$ 3,000.00	\$ 6,270.49	\$ 1,050.45	\$ 6.30	\$ 235.43	\$ 1,080.92	\$ 978.36	\$ 200.00
40	20 Programming/Misc	\$ 2,000.00	\$ 26,675.00	\$ 171.33	\$ 66.99	\$ 176.86	\$ (15.55)	\$ 1,013.20	\$ 86.06
41	Total Expenditures	\$ 104,500.00	\$ 130,445.49	\$ 10,512.75	\$ 4,807.83	\$ 5,531.47	\$ 8,486.94	\$ 26,887.03	\$ 11,715.68
42									
43	Beginning Checking Balance			\$ 167,041.99	\$ 159,418.81	\$ 155,404.63	\$ 209,866.97	\$ 206,548.31	\$ 199,548.66
44	Ending Checking Balance			\$ 159,418.81	\$ 155,404.63	\$ 209,866.97	\$ 206,548.31	\$ 199,548.66	\$ 188,736.29
45	Transfer In/Out CD								
46	CD Balance								
47	Total Ending Balance			\$ 34,672.83	\$ 34,672.83	\$ 34,672.83	\$ 34,672.83	\$ 54,737.19	\$ 54,737.19
48				\$ 194,091.64	\$ 190,077.46	\$ 244,539.80	\$ 241,221.14	\$ 254,285.85	\$ 243,473.48

K		L	M	N	O	P	Q	R	S	T
1	Luther Area Public Library									
2	2022-2023 Proposed Budget									
3	General Fund									
4	Receipts	Original	Amended							
5	Library Millage	2022-2023	2022-2023							
6	Local Government Support	\$ 54,000.00	\$ 54,000.00							
7	Penal Fines	\$ 2,500.00	\$ 2,500.00							
8	State Aid	\$ 18,000.00	\$ 18,000.00							
9	Plat Book Sales	\$ 2,500.00	\$ 2,500.00							
10	Shoreline Yellow Bags	\$ 400.00	\$ 400.00							
11	IRWS Blue Bags	\$ 3,000.00	\$ 3,000.00	\$ 30.00	\$ 30.00		\$ 30.00			
12	Copies, Fines, Faxes & Sales	\$ 10,000.00	\$ 10,000.00	\$ 196.00	\$ 84.00	\$ 154.00	\$ 44.00	\$ 140.00		
13	Donations	\$ 1,500.00	\$ 1,500.00	\$ 510.00	\$ 485.00	\$ 2,839.50	\$ 330.00	\$ 297.50		
14	Interest/Checking & CD	\$ 2,000.00	\$ 4,675.00	\$ 88.00	\$ 100.41	\$ 83.75	\$ 116.70	\$ 193.25		
15	Miscellaneous Fundraising	\$ 200.00	\$ 200.00	\$ 63.50	\$ 617.49	\$ 1,570.50	\$ 3,232.00	\$ 433.25		
16	Grants/Endowment	\$ 750.00	\$ 750.00	\$ 8.02	\$ 7.54	\$ 7.66	\$ 7.61	\$ 6.05		
17	Checking/Fund Balance	\$ 3,000.00	\$ 6,270.49	\$ 58.00	\$ 44.00	\$ 17.00	\$ 32.00	\$ 50.00		
18	Total Receipts	\$ 7,000.00	\$ 27,000.00							
19		\$ 104,850.00	\$ 130,795.49	\$ 953.52	\$ 1,368.44	\$ 4,672.41	\$ 3,792.31	\$ 1,120.05	\$	\$ 20,000.00
20	Expenditures									\$ 121,542.73
21	IRS Employer (Escrow)									
22	IRS Paid	\$ 7,000.00	\$ 7,000.00	\$ (218.33)	\$ (200.83)	\$ (209.64)	\$ (185.45)	\$ (183.33)		\$ (2,477.85)
23	Wages	\$ 34,000.00	\$ 34,000.00	\$ 1,519.40			\$ 1,257.13			\$ 5,361.09
24	UIA/Workers Comp.	\$ 400.00	\$ 400.00	\$ 2,854.00	\$ 2,625.00	\$ 2,740.00	\$ 2,426.05	\$ 2,396.65		\$ 32,390.95
25	Books & Movies	\$ 6,000.00	\$ 6,000.00	\$ 5.02		\$ 19.00	\$ 1.00			\$ 167.03
26	Supplies Exp.	\$ 1,000.00	\$ 1,000.00		\$ 126.99	\$ 158.69	\$ 859.78			\$ 3,491.42
27	Auditor	\$ 6,000.00	\$ 4,000.00	\$ 21.01	\$ 14.45	\$ 38.76	\$ 95.81	\$ 25.72		\$ 377.37
28	Utilities	\$ 5,000.00	\$ 5,000.00	\$ 182.68	\$ 852.43	\$ 180.43	\$ 1,530.90	\$ 198.50		\$ 4,000.00
29	Building Insurance	\$ 1,500.00	\$ 1,500.00				\$ 1,267.00			\$ 4,586.38
30	Education/Travel	\$ 1,000.00	\$ 1,000.00							\$ 1,267.00
31	Equipment/Software/Biblionix	\$ 6,000.00	\$ 6,000.00				\$ 31.47			\$ 113.23
32	Office Exp.	\$ 4,500.00	\$ 4,500.00				\$ 2,119.11			\$ 2,798.49
33	IRWS Blue Bags	\$ 10,000.00	\$ 10,000.00	\$ 104.86	\$ 558.41	\$ 192.76	\$ 207.80	\$ 108.60		\$ 4,055.28
34	Shoreline Yellow Bags	\$ 3,000.00	\$ 3,000.00	\$ 450.00	\$ 460.00		\$ 460.00			\$ 4,600.00
35	Plat Books	\$ 600.00	\$ 600.00	\$ 70.69	\$ 831.25					\$ 1,733.19
36	Building Maintenance	\$ 6,000.00	\$ 6,000.00							\$ 283.00
37	Internet/Phone/E-Rates	\$ 5,000.00	\$ 5,000.00	\$ 151.57	\$ 81.71	\$ 96.04	\$ 126.22	\$ 203		